



Minutes for Board of Directors Meeting

12/06/2021 | 09:10 AM - 10:25 AM - Eastern Time (US and Canada)

Board Members Attending:

Ms. Wendy Hamilton, Chairwoman
Mr. Palmer Clarkson, Vice Chairman
Mr. Daniel Bean, Treasurer
Mr. Ed Fleming, Member
Mr. Jamie Shelton, Member
Mr. Ceree Harden, Member

Absent: Mr. Brad Talbert, Secretary

Other Attendees:

Mr. Eric Green, Chief Executive Officer
Mr. Fred Wong, Chief Operating Officer
Ms. Beth McCague, Chief Financial Officer
Ms. Linda Williams, Chief, Adm. & Corporate Performance
Mr. Nick Primrose, Chief, Regulatory Compliance
Mr. James Bennett, Sr. Director, Engineering & Construction
Mr. Robert Peek, Director & GM, Business Development
Mr. Mike McClung, Director of Finance
Mr. Reese Wilson, Office of General Counsel
Ms. Rebecca Dicks, Board Liaison

Agenda

A meeting of the Jacksonville Port Authority Board of Directors was held on Monday, December 6, 2021 at the Port Central Office Building, 2831 Talleyrand Avenue, Jacksonville, Florida. Chairwoman Wendy Hamilton called the meeting to order at 9:10 a.m. and welcomed all attendees.

Chairwoman Hamilton introduced and welcomed new Board Member Ceree Harden and stated for the record that Board Member Brad Talbert was unable to attend this meeting.

Pledge of Allegiance/Moment of Silence

Board Member Ed Fleming led the audience in the Pledge of Allegiance and a moment of silence.

Approval of Minutes - Board of Directors Meeting - October 25, 2021

Chairwoman Hamilton called for approval of the October 25, 2021 Board of Directors Meeting Minutes.

After a motion by Mr. Bean and a second by Mr. Clarkson, the Board unanimously approved the minutes as submitted.

Public Comments

Chairwoman Hamilton called for comments from the public. There being none, she moved on to Presentations.

Presentations

Chairwoman Hamilton recognized immediate past JAXPORT Board Chairman Jamie Shelton and thanked him for his leadership and 18 months of service as Chairman.

New Business

BD2021-12-01 City of Jacksonville Big Fishweir Creek Dredging Project Extend Temporary Work Area Agreement

Mr. Fred Wong presented this submission for Board approval of the First Amendment to the Temporary Work Area Easement to the City of Jacksonville. This amendment will extend the date of the Temporary Work Area Easement to December 31, 2023 which will extend the contractor's access the DMMA at Bartram Island and to place the dredged material in Cell B-1 until the work is completed.

After a motion by Mr. Bean and a second by Mr. Clarkson, the Board voted to approve this submission.

BD2021-12-02 FDOT Grant Agreement FSTED Funds

Mr. James Bennett presented this submission for the Board to approve the acceptance of the Public Transportation Grant Agreement for funds to be used for the Talleyrand Marine Terminal upland improvements. This funding is provided at 50% FDOT and 50% JAXPORT towards total project(s) cost of \$6,200,000.

After a motion by Mr. Clarkson and a second by Mr. Bean, the Board voted to approve this submission.

AC2021-11-30-01 TMT Warehouse No. 1 Re-Roof-Register Roofing & Sheet Metal, Inc.

Mr. James Bennett presented this submission for Board approval of the issuance of a contract to Register Roofing & Sheet Metal, Inc. for TMT Warehouse No. 1 re-roof in the amount of \$3,859,000.

After a motion by Mr. Shelton and a second by Mr. Fleming, the Board voted to approve this submission.

AC2021-11-30-02 Bartram Island DMMA Cell "C" Restoration and Capacity Improvement-Brance Diversified, Inc.

Mr. James Bennett presented this submission for Board approval of the issuance of a contract to Brance Diversified, Inc. for Bartram Island DMMA Cell "C" restoration and capacity improvement in the amount of \$7,775,000.

After a motion by Mr. Bean and a second by Mr. Clarkson, the Board voted to approve this submission.

AC2021-11-30-03 Upland DMMA - Buck Island Cell B - Phase 2 - Capacity Creation-Brance Diversified, Inc.

Mr. James Bennett presented this submission for Board approval of the issuance of Change Order No. 1 to Brance Diversified, Inc. in the amount of \$4,200,000 which includes \$1,350,000 (Owner's Option No. 1), \$1,350,000 (Owner's Option No. 2) and \$1,500,000 (Additional Capacity). The total amount of the contract including this change order will be \$10,150,000.

After a motion by Mr. Fleming and a second by Mr. Clarkson, the Board voted to approve this submission.

CEO Update

Mr. Green informed the Board that JAXPORT has secured a new frozen poultry business line which will be exported to the Caribbean through the port's Talleyrand terminal. The first shipment is expected to arrive in January.

Mr. Green stated that he is very proud that JAXPORT plays a significant national security role as one of the country's 17 Strategic Seaports authorized to move military cargo for national defense, foreign humanitarian aid and disaster relief. JAXPORT is the only port in Florida with this designation which requires 24/7 on-call status for emergency response.

Mr. Green announced that American Roll-On Roll-Off Carrier Group (ARC) has relocated its headquarters to Ponte Vedra Beach. ARC is a global logistics and shipping services company and the bulk of their cargo is the movement of military families, as well as assets and equipment for the military around the world. In February of 2022, JAXPORT will be hosting the renaming of two of their ships at our port. Mr. Green stated he, along with Fred Wong, have had several meetings with ARC since their move here and they are working on some joint calls together to secure more military cargo.

Mr. Green informed the Board that he was happy to announce that Carnival Cruise Line will resume sailing from Jacksonville in March of 2022. Mr. Green has Fred Wong speaking with Carnival on a weekly basis, and Carnival has publicly announced this news. JAXPORT is thrilled for the return of the cruise program and the opportunity it brings to our region.

Mr. Green stated that within the next 120 days, he would be delivering some historical and transforming deals to the Board. He announced that the port has signed a letter of intent to start negotiating a long-term lease with Southeast Toyota. Southeast Toyota is the port's longest tenured tenant and has been here well over 50 years. He stated that Southeast Toyota is currently undergoing its 90-day due diligence process for a lease that could run as long as 35 years. Mr. Green informed the Board that no long-term expansion lease has been executed yet, but he is very optimistic one will be in early 2022.

Reports

R2021-12-01 Engineering and Construction Update

Mr. James Bennett provided an overview of the key capital and engineering projects.

R2021-12-02 Financial Highlights by Beth McCague

Ms. Beth McCague provided Financial Highlights to the Board in their books for the month of October 2021.

R2021-12-03 Strategic Master Plan Update

Ms. Beth McCague provided an update to the port's Strategic Master Plan.

R2021-12-04 Financials/Vital Statistics

Mr. Mike McClung provided an overview of the financials and vital statistics.

R2021-12-05 Commercial Highlights

Mr. Robert Peek provided updated commercial highlights to the Board for the month of December 2021.

Other Business

After a motion by Mr. Bean and a second by Mr. Clarkson, the Board unanimously approved travel by one or more Board Members of the Authority for business solicitation purposes or to attend any necessary conferences and/or meetings during the month of February 2022.

Miscellaneous

There was one emergency purchase for the removal of shore power plugs at 4840-shore power pit and replacement with direct burial and waterproof connections. Company: Miller Electric; Cost: \$10,500.00 (NTE).

Adjourn

There being no further business of the Board, the meeting adjourned at 10:25 a.m.